



No. C419, Goodwill Road, Kokomlemlé, Greater Accra, Accra, Ghana

Tel: +233 302200799 +233 505837185/ Email: mmmuqthar@gmail.com / info@waccegh.org / web: www.waccegh.org

WACCE – West Africa Summer Internship Program - 2023

West Africa Centre for Counter-Extremism (WACCE) is an independent regional organization focused on security, governance and counter-terrorism research and advocacy in West Africa. WACCE's works are intended at uncovering the drivers of instability and violent extremism to serve as effective contribution to State and Regional counter terrorism policy and strategy. Our core programs are aimed at challenging extremism, promoting pluralism and inspiring peace. Our vision is to serve as the most credible and impactful security research organization in West Africa.

Position: Research Associate (Intern)

WACCE welcomes passionate, innovative and talented interns who crave learning new skills and aren't afraid of tackling the unknown. Our internship program welcomes dynamic individuals who are able to work on their own initiative with minimal supervision across a small team of researchers and practitioners. The intern is expected to work with support and coordination of WACCE team.

Research Associate

The Research Associate is expected to contribute to enhance WACCE's research and program content, positively represent the organization and contribute in various ways to enhance its positive image. Primary responsibilities for this role include the following:

- Helping to provide content (summary profile) and updates on 15 West African countries.
- Support WACCE research team by gathering data (desk top and on field), carrying out surveys, reviewing and writing research reports.
- Helping to write grant proposals and helping raise funds.
- Help in the design and organizing of workshops, forums, seminars and other engagements.
- Represent, develop and maintain professional relationships with stakeholders and other organizations in the Third Sector.
- Perform administrative duties as a daily part of engagement. These may include logistics coordination and support in organizing workshops, forums and training events.
- The above duties are only indicative and may include other duties as and when they arise.

Person Specification

- This role is suitable for individuals with at least two years of experience in a similar environment. Recent graduates with a background in research related studies, International Relations, Sociology, Political Science, Psychology, Development or any relevant studies in humanities and social sciences.
- Such candidates must be interested in research, security and governance in Africa.
- He/she will have excellent verbal and written communication skills with knowledge and excellent use of Word, Powerpoint, Excel, web and social media tools.
- She/he is expected to be tactical and required to regard as confidential all research work, findings and information relating to WACCE unless otherwise stated.

Remuneration and Logistics

Intern will be provided a monthly Allowance to take care of their transportation to and from work. WACCE commits to providing adequate guidance and support necessary to ensure a valuable and exciting internship experience.



Working Hours and Internship Duration

Intern is expected to work in Accra generally with the supervision of an assigned WACCE staff. Interns are required to work a minimum of 40 hours a week.

This internship is for a minimum period of 8 weeks and maximum of 12 weeks and is renewable upon mutual agreement by both parties.

How to Apply

To apply, please send in your CV, Cover letter and a writing sample of between 3 – 5 pages on any subject to mmmuqthar@waccegh.org and copy mmmuqthar@gmail.com before or on Friday February 10, 2023.